

## Mexican Heritage Plaza

### INSURANCE REQUIREMENTS

Prior to commencing any event activity on public property, the Sponsor shall obtain and maintain for the duration of the event (including setup and dismantling times) insurance against claims for injuries to persons or damages to property which may arise from or in connection with the event and related work performed by the Sponsor, his/her agents, representatives, employees or subcontractors; products and completed operations of the Sponsor; premises owned, leased or used by the Sponsor; or automobiles owned, leased, hired or borrowed by the Sponsor. The cost of such insurance shall be the responsibility of the Sponsor.

#### INSURANCE

The Sponsor shall furnish Risk Management a Certificate of Insurance showing there is in force the following valid Policy showing the Sponsor as insured and showing:

- **Commercial General Liability:** minimum \$1,000,000 combined single limit per occurrence for bodily injury and property damage including products and completed operations;
- **Automobile Liability:** minimum \$1,000,000 combined single limit per accident for bodily injury and property damage for all owned, hired or non-owned vehicles (if vehicles are used for during event, or for setup and dismantling times.)
- **Liquor Liability** (if alcohol is being sold): minimum \$1,000,000 limit per occurrence.
- **Workers' Compensation and Employers' Liability:** Workers' Compensation as required by State of California and Employers Liability with a limit of not less than \$1,000,000.

#### ENDORSEMENTS

Commercial General Liability Certificate must be accompanied by the following endorsements:

- "School of Arts and Culture at MHP, 1<sup>st</sup> Act Silicon Valley, its officers, employees, agents and contractors are named as additional insured."
- Ten (10) day Notice of Cancellation or changes of coverage shall be given to the School of Arts and Culture at MHP, 1<sup>st</sup> Act Silicon Valley.
- The insurance is primary insurance as respects the School, 1<sup>st</sup> Act Silicon Valley, its officials, employees, agents and contractors. Any other insurance the School, 1<sup>st</sup> Act Silicon Valley may have shall be considered excess insurance only.
- Coverage shall state that the Sponsor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

#### SUBCONTRACTORS

The Sponsor shall include all subcontractors as insureds under its policies or shall obtain separate Certificates of Insurance and Endorsements for each subcontractor.

#### VERIFICATION OF COVERAGE

Prior to commencement of the event, the Sponsor shall furnish the School of Arts and Culture at the Mexican Heritage Plaza, 1st Act Silicon Valley with the Certificates of Insurance and Endorsements.

School of Arts and Culture at MHP  
1700 Alum Rock Ave.  
San Jose, CA 95116

These requirements are subject to amendment or waiver if so approved in writing by the Director.